

REPRODUCTION AND CURATORIAL SERVICE FEES 2014

TYPE	FEE	NOTES
Service and Reproduction Fees		
Curatorial Service Fee (CSF)	\$50/hour	This is our research and administration fee. It is charged after the first 1/2 hour for tasks that require curatorial staff assistance
Copies of documents (Paper or digital)	\$0.50/page \$0.25/page (student & member rate)	Maximum page size is 11" x 17." Copies will be black and white.
Self-Serve copies of documents (Paper or digital)	\$0.25/page \$0.15/page (student rate & member rate)	Maximum page size is 11" x 17." Copies will be black and white.
High resolution digital copies of a photograph or document	\$10.00/image \$8.50/image (members rate)	Images are high resolution (600dpi). They are suitable for detailed study and publication. For research purposes, low resolution copies of images that have been scanned can be emailed at no charge.
Hard copy of an image	\$10.00/image + Cost of print 4 x 6 - \$0.59 5 x 7 - \$2.79 8 x 10 - \$11.19 8 x 12 - \$11.19 10 x 15 - \$20.99 11 x 14 - \$27.99 16 x 24 - \$42.00 20 x 30 - \$30.00 24 x 36 - \$70.00	This fee includes the print only. Images will be printed by a professional company on high quality photo paper. The image use fee is listed below.
Sound/video reproduction	TBD	To be evaluated on a case by case basis
Ship plans/charts	\$10.00/plan	Hard copy or digital
Microfilm copies	\$0.75/page	Copies can be made as paper printouts or PDFs
Object Photography	TBD	To be evaluated on a case by case basis
Usage Fees		
<i>Private use</i>	No Charge	Research and Private Study, Genealogy, Gift/Home display, Personal and/or family website
<i>Museum exhibition</i>	No Charge	
<i>Student</i>	No Charge	Academic theses/papers, school projects
<i>Teaching aid</i>	No Charge	Professor/teacher presentation

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<i>Publication</i>	\$20.00/image	1 print run of a catalogue book, journal, magazine, proceedings, newspaper, brochure, calendar, CD or DVD (cover liner notes), etc.
<i>Decoration in a place of Business</i>	\$20.00/image	
<i>Commercial or Business website</i>	\$20.00/image	
<i>Broadcast or film use</i>	TBD	To be evaluated on a case by case basis
<i>Sound/video use</i>	TBD	To be evaluated on a case by case basis
GENERAL NOTES: There may be extra shipping charges for large size prints. Prices are subject to change.		